

Commissioner Meeting February 7, 2024

The regular scheduled meeting was called to order by: Chairman Richard Hogan at 8pm. Peter Hall led the meeting with the salute to the flag. Mr. Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by Mr. Peter Hall.

Commissioner Carolyn Flannery was asked to take Roll Call: Spevak, Kirkland, Primiano, Flannery and Hogan were present. Also in attendance: Mr. John Marini and Asst. Chief Matt Obrien of Englishtown Fire Department. Bookkeeper Connie Ellison was excused. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes and the Workshop minutes for the following dates:

Regular meeting: January 3, 2024

Workshop meetings: January 18, 2024

January 24, 2024

February 5, 2024

There were no questions, a motion to accept the minutes was made by Commissioner Richard Primiano and was 2nd by Commissioner Joseph Spevak. Approved by all.

Chief Adam Keaney:

Station 26-2 responded to 52 calls with 74.27-man hours. Drills for the month of February.

February 12 Meeting

February 19 SCBA Drill

February 26 Search and Rescue

March 26 Work Detail

Equipment Repair for SCBA Packs Invoice# 2023069 in the amount of \$3,540.48 was paid.

Truck Report was submitted by Sony Sorscher and read by Commissioner Richard Primiano.

President Bill Frueh: February 27, coffee with the fireman was successful. Date was set for February 10, 2024 for Insulation of officers Dinner.

Assistant Chief Matt Obrien read the report for Englishtown Fire Department:

District 26-2 18-Calls Resp-16 No Resp-2 38:02 Staff Hours.

Contract Area 26-2 8-Calls Resp-7 No Resp-1 16:34 Staff Hours.

IT Officer Peter Hall: Internet working fine no instances since last month.

The firewall has been moved to the cloud for administration and monitoring purposes. There are 15 months remaining on the total security license before renewal. New key fobs need to be ordered.

Insurance: Mr. John Marini:

Dave Guyer returned to work.

Group life insurance up to date.

Michael Digirolamo fell in the firehouse parking lot January 20, 2024 and submitted an accident report.

Syber Security is a very big issue. Everyone was advised to be careful when posting information on the internet.

Blue salt spreader is missing a new spreader was ordered from Pantano.

Lost control Report: Information was handed out for everyone to read.

Legal: Mr. Joseph Youssouf:

Resolution was adopted. Everything was in order for our upcoming election on February 18, 2024.

Auditor: Mr. Ron Petrics

Losap report \$2,070.00

Bookkeeper: Connie Ellison was excused Commissioner Tim Kirkland read the report.

Old Business: None

New Business: Thankyou from the DeMarco Family

New Key Fobs ordered at the cost of \$225.

Batterie Pack in the amount of \$65.00

Chief Adam Keaney was asked to look for pricing for a large Fan.

Commissioner Tim Kirkland made a Motion to purchase these items and was 2nd by Commissioner Richard Primiano.

Commissioner Tim Kirland made a motion to open the meeting to the public and 2nd by Commissioner Richard Primiano. Approved by All.

No public present, Commissioner Tim Kirkland made a motion to close the public portion of the meeting and was 2nd by Commissioner Richard Primiano. Approved by all.

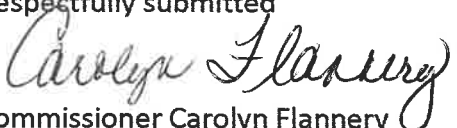
Treasure Report: Commissioner Tim Kirkland.

Commissioner Carolyn Flannery made a motion to by bills in the amount of \$39,718.51 and was second by Commissioner Richard Primiano. Approved by all.

Next Commissioner Meeting will be held March 6, 2024 at 8pm at the Firehouse.

There was no further business therefor Commissioner Tim Kirkland made a motion to adjourn at 8:30pm and was 2nd Commissioner Richard Primiano. Approved by all.

Respectfully submitted


Commissioner Carolyn Flannery



Manalapan Twp Fire Co #1



**5 Sweetmans Lane
Manalapan, NJ 07726**

**Chief Adam Keaney President
Fax: (732)462-1112**

William Frueh Phone: (732) 462-1112

February Chief's Report

We responded to 52 calls last month with 74.27 man hours.

Drills for the month of February 12th- Meeting

February 19th SCBA Drill

February 26th Search n Rescue

March 4th Work Detail

Equipment repair of SCBa Packs INV# 2023069 \$3,540.48 —

no paid

Engineers Report

Thank You

Chief Adam M Keaney

ENGINEERS TRUCK REPORT FOR JAN./2024

- #66 CHECK CHARGING SYSTEM — OK. — IN HOUSE
TEST + REPLACE BATTERY, CLEAN TERMINALS. — " "
TOOK VEH. TO DESIGN VIGG FOR LETTERING ESTIMATE. — " "
- #67 CHASSIS SERVICE + TOP OFF ALL FLUIDS — Rt 33 Quick.
- #78 Monthly REGEN SERVICE DONE. — IN HOUSE
- #82 Monthly REGEN SERVICE DONE. — IN HOUSE
TOP OFF DEF. TANK w/ $\frac{1}{2}$ GALL FLUID. — IN HOUSE
- #86 REMOVE OUTSIDE REAR TIRES, IN ORDER TO — IN HOUSE
AIR UP ALL TIRES ON VEHICLE. — " "
- #98 INSTALL NEW PAIR OF 22" WIPER BLADES. — IN HOUSE
- #99 ADD 1 QT. DEXRON TRANSM. FLUID + TOP OF FLUIDS. — IN HOUSE

SNOWBLOWER REPAIRED CARBURETOR, OIL CHANGE, + — PANTANO
REPAIRED REVERSE LINKAGE. — "

NOTE:

REPLACED BOTH CLAMPS ON F.H. BATTERY CHARGER.
DAY WINDOW CRACKED, + DOOR NOT CLOSING COMPLETELY
BY # 80.

ALL VEHICLES ARE IN SERVICE AT THIS TIME.

RESPECTFULLY SUBMITTED:



MANALAPAN TOWNSHIP FIRE COMPANY #1

**5 Sweetmans Lane
Manalapan, NJ 07726
Office: (732) 462-1112
Fax: (732) 462-2376**

President: William Frueh

Chief: Adam Keaney

Manalapan Township Presidents Report for - Commissioner Meeting February 7rd 2024,

- Feb 27th we had a successful Coffee with a firefighter
- We have set fire dinner set for Feb. 10th

Respectfully Submitted,

President William Frueh
Manalapan Twp. Fire Company #1

To: Commissioner Secretary Joseph Spevak
Date: 02/07/2024

Englishtown Fire Department Call Report

JANUARY 2024 CALLS

District 26-2	18 -Calls	Resp-16	No Resp-2	38:02 - Staff Hours
Contract Area 26-2	8 – Calls	Resp-7	No Resp-1	16:34 - Staff Hours

Respectfully Submitted,
Chief Lou Sarti
Englishtown Fire Department

January's Month End Review

- We have had 0 instance(s) of the internet dropping since last reported.
- The firewall has been moved into the cloud for administration & monitoring purposes. There are 15 months remaining on the Total Security Suite license before renewal.

- need to order new keyfobs

Respectfully submitted,



Peter Hall
Information Technology Officer

First Responder Joint Insurance Fund

Manalapan Township Board of Fire Commissioners, District #2

To: Mr. John Marini, Fund Commissioner

Submitted by: Mr. Don R. Ruprecht, M.S.

Date of Survey: January 18, 2024

Contact & Title: Mr. John Marini, Fire District Administrator

NOTE TO FUND COMMISSIONER:

The NJ MEL Mobile App is Back! Enjoy easy access to the resources and information you need about safety, risk management, training, special events, and more to keep your agency informed, compliant, safe, and secure.

Whether you are on the road, on-site dealing with a claim, or need to get information quickly, the NJ MEL App puts access to information and resources at your fingertips. [Click here for download instructions.](#)

OBJECTIVES OF THE SURVEY:

1. Discuss Current Loss Control Concerns for Fire Districts.
2. New and Outstanding Suggestions for Improvement.

SURVEY RESULTS:

OBJECTIVE #1: Discuss Current Loss Control Concerns for Fire Districts.

I met Administrator Marini at the fire station on Sweetmans Lane. He reported there have been no significant changes to the District's operations since my last visit.

Administrator Marini reported the District has not had a firefighter injury since my last visit but has had two motor vehicle crashes. We discussed the circumstances of each.

I encourage leaders of the District to attend a virtual MSI LIVE Accident Investigation class provided. There are forms, model procedures, and video briefings on investigating slip-trip injuries and lifting/carrying injuries on the [MSI Fire & EMS Injury Investigation](#) webpage.

NJPEOSH identified fire departments as a focus for inspections. We discussed common issues found by inspectors:

- Written programs, such as Exposure Control and Hazard Communication, should be reviewed and updated if needed. Model policies are available on the MSI website.

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

- Ensure initial and refresher training for firefighters and EMTs are up-to-date.
- Ensure inspection-testing-maintenance records of turnout gear, ground and aerial ladders, apparatus pumps, hose, and SCBA refill stations are accessible.
- Ensure injury logs are available.

We discussed two employment risk control strategies:

- Administrator Marini reported motor vehicle records are checked annually.
- Cyber security is a significant concern for the fire and EMS services. The District has an IT consultant. I encourage the District to have the consultant review the MEL's Cyber Risk Control webpage.

The First Responder Joint Insurance Fund and MSI provide many informational and training resources:

- The MEL Safety Institute created a new Fire Service webpage that conveniently puts many resources in one location. New resources are added periodically. I encourage every firefighter to download the MEL app. An app push alerts users to new resources.
- MSI LIVE features real-time, instructor-led classes both in-person and virtually. Instructors provide an interactive experience for learners on a broad spectrum of safety and risk control topics. MSI LIVE classes relevant to the fire service include:
 - Bloodborne Pathogen and Bloodborne Pathogen Administrator
 - CEVO-Fire
 - Introduction to Communication Skills
 - Employee Conduct and Workplace Violence

Three or four classes are offered each day. See the MSI Catalog for a complete list of courses.

The MEL Safety Institute (MSI) has created the MSI Leadership Academy for Managers, Administrators, Department Heads, and Supervisors interested in sharpening and expanding communication, conflict resolution, stress management, and team-building skills. The program aims to enhance leadership skills by offering participants varied and in-depth managerial training. For additional information, please visit MSI Leadership Academy.

- MSI NOW is a free streaming video service and online classes available through the MEL Safety Institute (MSI) Learning Management System. Approximately 200 titles are currently available in the MSI NOW College. Defensive Driving (DDC-4) class is now among those available online.

OBJECTIVE #2: New and Outstanding Suggestions for Improvement.

New Suggestions for Improvement

New Suggestions for Improvement system are classified as follows:

- **"Urgent" (U)** SFI's refer to situations of "imminent danger" or "critical" safety/health issues, which may cause serious physical harm or death.
- **"Important" (I)** SFI's would encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.
- **"Program Improvement" (PI)** SFI's would encompass suggestions related to safety, process improvements, management systems, and other practices that would improve the overall safety, quality, and effectiveness of the organization.

There are no new Suggestions for Improvement from this meeting.

Outstanding Suggestions for Improvement

The District has no Outstanding Suggestions for Improvement (OSFI). Thank you for your attention.

For additional information or any questions regarding this survey, contact this office.

cc: Mr. Robert Soden, Risk Manager
Mr. Charles Hartsoe, Executive Director
Ms. Barbara Murphy, Fund Administrator



A&S Renewal Questionnaire

County: MONMOUTH State: NJ

Insured: C05744 MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2

Broker: A01902

OLIVER L E SODEN AGENCY
60 W RAILROAD AVE
JAMESBURG, NJ 08831

Please complete and return to VFIS no later than **02/09/2024**. All pre-filled information should be verified for accuracy, and all questions not pre-filled should be answered.

Dear VFIS Representative:

We hope you will use this Renewal Questionnaire as an efficient and effective means of reviewing and updating renewal data. This is an opportune time for you and your Accident and Sickness insurance client to evaluate the benefits of our program and consider updating benefits to protect your insured's greatest asset - their members.

In reviewing this questionnaire with your client, please complete the Updated Information column to ensure we have the most current information on file.

Our goal is to maintain our excellent renewal processing standards. In order to ensure a timely renewal, it is critical that this questionnaire be completed and submitted to VFIS at least 45 days prior to renewal. If you have any questions regarding this questionnaire, please feel free to contact your Regional Director, Marketing Office or VFIS A&S Underwriter, Biljana Conrad at BConrad@glatfelters.com or VFISA&S@vfis.com.

Thank you for your continued confidence in VFIS, America's Leading Insurance Provider for Emergency Organizations.

Sincerely,

Troy Markel
President, VFIS

A&S Renewal Questionnaire

Insured Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
C05744

GENERAL INFORMATION

Insured's Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
Insured's Mailing Address: PO BOX 54
TENNENT, NJ 07763-0000
County: MONMOUTH

Type of Organization:

- Fire Department First Responder Search & Rescue Team
 Fire Department w/Ambulance Hospital EMS 911 Emergency Dispatch
 Ambulance Corps Relief Association Training School
 Rescue Squad (no ambulances)* County/State Association Haz Mat Team
 Other (describe): _____

* If the insured has ambulances they should be classified as an Ambulance Corps even though their entity name may include "Rescue Squad".

<u>Coverage</u>	<u>Status</u>	<u>Eff Date</u>	<u>Exp Date</u>	<u>Policy Number</u>	<u>Payment Plan</u>
Accident & Sickness	In-Force	03/25/2023	03/25/2024	VFP 4431-0718E-08	Annual

Note: "1 Year – Semi-Annual Installments" requires a minimum policy premium of \$1,500.

General Comments:

Please describe below any material change in the insured's operations or membership.

SCHEDULE OF PARTICIPATING ORGANIZATIONS/POLICYHOLDERS ADDITIONAL ENTITIES

Policy VFP 4431-0718E-08
MANALAPAN FIRE DEPARTMENT #1

A&S Renewal Questionnaire

Insured Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
C05744

RENEWAL INFORMATION

	Expiring Information	Updated Information <small>(only if changed)</small>
Population of area served on a first call basis?	15,000	
Number of locations with emergency operations?	1	1
Do you operate an ambulance?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Number of <u>active</u> volunteers and call firefighters/EMS? <small>A volunteer performs services without expectation of any compensation.</small>	31	22
Number of administrative personnel? <small>Full-time employees whose job description does not include emergency response or training.</small>	0	0
Number of part-time paid employees? <small>A part-time employee is one who averages less than 25 hours a week, has no set number of hours a week, or receives a dollar amount per call.</small>	0	0
Number of auxiliary members?	0	0
Number of junior members?	0	0
Number of trustees, commissioners, and directors?	0	5
Number of full-time paid employees? <small>A full-time employee is one who averages 25 hours or more employment per week, whether hourly or salaried. These hours may be in a set rotation or in varying shifts from week to week.</small>	0	0
Number of fire and other non-medical calls on an annual basis?	530	475
Number of rescue/EMS calls on an annual basis?	0	0
Are all volunteers covered by Workers' Compensation?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Are all paid employees covered by Workers' Compensation?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
Specify carrier:		
Who do you want to cover?	<input checked="" type="checkbox"/> Volunteer only <input type="checkbox"/> Career only <input type="checkbox"/> Volunteer & Career	<input checked="" type="checkbox"/> Volunteer only <input type="checkbox"/> Career only <input type="checkbox"/> Volunteer & Career

A&S Renewal Questionnaire

Insured Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
C05744

VOLUNTEER BENEFITS

Include: Volunteer Members

Career Rider *

Add Career Rider

Benefits	Expiring Limits	Optional Quote <small>(enter any requested changes)</small>	Available Options <small>(higher limits may be available upon request)</small>
Accidental Death	\$150,000		<i>Up to \$500,000</i>
Illness Loss of Life	\$150,000		<i>Same as Acc. Death</i>
Dependent Child	\$30,000		<i>Up to \$30,000</i>
Spousal Support	\$15,000		<i>Up to \$15,000</i>
Lump Sum Living			
Injury Permanent Impairment	\$150,000		
Heart Permanent Impairment	\$150,000		
Illness Permanent Impairment	\$150,000		
Weekly Income			
Weekly Income (first 28 days)	\$600		<i>Up to \$1,000</i>
Maximum Weekly Amount (after 28 days)	\$1,000		<i>Up to \$1,000</i>
Weekly Injury Permanent Impairment			
Volunteers	Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Medical Expense **	\$100,000		<i>Up to \$100,000</i>
<input checked="" type="checkbox"/> Excess of WC or No-Fault Auto Insurance			
<input type="checkbox"/> Primary Medical Expense (Excess of No-Fault)			
Transition			
Volunteers	Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Optional Benefits	Expiring Limits	Optional Quote <small>(enter any requested changes)</small>	Available Options <small>(higher limits may be available upon request)</small>
Weekly Hospital	Not Included		<i>Up to \$300</i>
First Week Total Disability	Not Included		<i>Up to \$300</i>
Coordinated 28 Day Total Disability	Not Included		
Extended Total Disability – 10 Years			
Volunteers	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Long-Term Total Disability – Age 70			
Volunteers	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Weekly Injury Permanent Impairment COLA			
Volunteers	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Long-Term Total Disability COLA			
Volunteers	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Paid Employees	Not Included	<input type="checkbox"/> Yes <input type="checkbox"/> No	

A&S Renewal Questionnaire

Insured Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
C05744

Extra Expense Maximum Amount <div style="text-align: center;"> Volunteers Paid Employees </div>	\$12,000 Not Included	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	\$12,000 limit
24-Hour Accidental Death and Dismemberment Or Off-Duty Accidental Death and Dismemberment	\$50,000 Not Included		Up to \$50,000 Up to \$50,000
Do you want to cover: Specify # on roster ***			
Active Volunteers _____			
Administrative _____			
Part-time Paid _____			
Auxiliary Members _____			
Junior Members _____			
Trustees, Commissioners and Directors _____			
Full-time Paid _____			
League Sports Rider ****	Not Included	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

- * Career Rider may include Weekly IPI, Transition, Extended Total Disability – 10 Years, Long-Term Total Disability -- Age 70, Weekly IPI COLA, Long-Term Total Disability COLA, or Extra Expense as indicated above.
- ** To change Medical Expense Benefits to or from Primary or Excess, please indicate in the General Comments section.
- *** A roster of covered members should be provided to VFIS. Failure to maintain an updated roster could jeopardize coverage at the time of a claim.
- **** Include type of sport, number of participants, start date and length of season in the General Comments section.

A&S Renewal Questionnaire

Insured Name: MANALAPAN BOARD OF FIRE COMMISSIONERS FIRE DISTRICT #2
C05744

ADDITIONAL INFORMATION

GENERAL FRAUD WARNING NOTICE

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime, and may subject such person to criminal and civil penalties.

New Jersey Fraud Warning: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

This document is provided to assist in the review and updating of the insured's exposures. It must not be construed as a coverage document. Actual coverage is provided only by the policy.

By submitting this completed Renewal Questionnaire, the insured's broker confirms that:

1. any updated information it contains was provided by the insured.
2. the information is a true and accurate representation of the insured's current exposures and coverage selections; and
3. they reviewed the completed Renewal Questionnaire with the insured who approved its submission to VEIS.

Manalapan Fire District #2

Meeting Date: 02/07/2024

Bookkeeper's Report

Phone conversation with Mr. Kennedy (DCA) in regards to the Budget documents that are needed so he can approved the budget.

Received affidavit of publication from IT (Pete). The affidavit, the budget publication, special meeting and election results all uploaded into FAST as well as emailed to DCA, the Treasury and the Chief.

The 2024 Budget is conditional approved – pending the amending resolution. The conditional certificate of approved budget was emailed to the Treasury as well as the Chief.

December bank statement completed.

Respectfully Submitted,

Consetta Ellison

Bookkeeper

2/5/24

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP ADOPTING AND APPROVING THE AMENDED 2024 FIRE DISTRICT BUDGET

WHEREAS; The 2024 Budget proposed for F.D. No.2 Manalapan Twp. required amendment; and;

WHEREAS; The Board finally reviewed the amended budget at a special meeting held on 2/5/24; and

WHEREAS; The Board has concluded that the amended budget is acceptable and will provide adequate levels of funding to meet all the financial needs and obligations of Fire District No.2 Manalapan Township for budget year 2024.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the amended 2024 budget is hereby approved and adopted.

BE IT FURTHER RESOLVED that the amended 2024 budget of Fire District No.2 Manalapan Township, incorporated herein as if set forth fully at length, is adopted and shall be submitted to the voters of F.D. No.2 Manalapan Township at the next succeeding annual referendum scheduled for February 17, 2024.

Moved by: Primiano

Seconded by: Flannery

Ayes: 4

Nays: 0

Absent: 1

Abstain: 0

Certified to be a true copy of a resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Twp. on the 5th day of February, 2024.


Joseph Spevak Clerk

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763**

February 7, 2024 Bill List

ADP	13,498.49
Accurate Auto Body	3,902.24
American Cloud Services	275.00
Asbury Park Press	46.44
Auto King Parts & Supplies	269.47
Charles Sacco	74.57
Document Solutions Leasing	101.24
Gordons Corner Water Co.	2,639.70
International Association of Fire Chiefs	1,100.00
J. Swanton Fuel Oil Co.	840.33
Michael Digirolamo	74.57
NetLink Web Services	1,064.00
New Jersey Fire Equipment Co.	3,540.48
Pantano Nursery and Landscape Supply	248.31
Quality Lube Plus	48.99
SBP Industries	611.80
Stanley Sorscher	74.57
Thomas Kirkland	74.57
Timothy Leitstein	63.96
Superior Emergency Training	200.00
Verizon	129.65
Verizon Wireless	1,090.13
WithumSmith & Brown	9,750.00
TOTAL	39,718.51

Respectfully submitted,

Timothy Kirkland
Treasurer

TOWNSHIP OF MANALAPAN FIRE DISTRICT NO. 2 MANALAPAN, NJ

TAKE NOTICE:

The Board of Fire Commissioners Fire District No.2 Manalapan Township will convene a workshop meeting on FEBRUARY 5th, 2024 at 7:00 p.m. at the Fire district headquarters firehouse Sweetmans Lane Manalapan Township for the purpose of amending the 2024 Budget.

The proposed budget amendment will transfer \$160,000.00 from " OPERATING APPROPRIATIONS" to "CAPITAL APPROPRIATIONS" to fund the purchase of two new chief's vehicles. No increase in taxes will be required to fund this purchase.

Richard Hogan
Chmn. F.D. #2
Manalapan Twp.

RESOLUTION 2024-01

RESOLUTION TO AMEND THE 2024 BUDGET
PURSUANT TO N.J.S.A. 40A:14-78.3
FISCAL YEAR: JANUARY 1, 2024 TO DECEMBER 31, 2024

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2024 and ending on December 31, 2024 was introduced on the 6th day of December, 2023; and

WHEREAS, a public hearing on the 2024 Fire District Budget has been held on January 18th 2024 as publicly advertised; and

WHEREAS, the board desires to amend certain line items in the 2024 Budget.

NOW, THEREFORE BE IT RESOLVED by the board of Fire Commissioners of the Manalapan Township Fire District No. 2 that the following amendments to the introduced 2024 Fire District Budget be made:

ANTICIPATED REVENUES

<u>Page F-3 & F-5 :</u>	<u>From</u>	<u>To</u>
Operating Appropriations To Capital Appropriations		
Operating Appropriations	160,000.00	
Capital Appropriations		160,000.00
Totals	160,000.00	160,000.00

2 Chief's Vehicles

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be uploaded in FAST for the Director of the Division of Local Government Services for the certification of the 2024 Fire District Budget as so amended.

I, Joseph Spevak, Secretary of the Board of Fire Commissioners, Manalapan Township Fire District No. 2, New Jersey, do hereby certify that this is a true copy of the resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 18, 2024.

Governing Body Recorded Vote: Board Member Richard Hogan
Timothy Kirkland.
Joseph Spevak
Richard Primiano
Carolyn Flannery

Joseph Spevak
Joseph Spevak, Secretary

5 Aye 0 Nay

Motion Spevak
and Kirkland

2/5/24

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP ADOPTING AND APPROVING THE AMENDED 2024 FIRE DISTRICT BUDGET

WHEREAS; The 2024 Budget proposed for F.D. No.2 Manalapan Twp. required amendment; and;

WHEREAS; The Board finally reviewed the amended budget at a special meeting held on 2/5/24; and

WHEREAS; The Board has concluded that the amended budget is acceptable and will provide adequate levels of funding to meet all the financial needs and obligations of Fire District No.2 Manalapan Township for budget year 2024.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the amended 2024 budget is hereby approved and adopted.

BE IT FURTHER RESOLVED that the amended 2024 budget of Fire District No.2 Manalapan Township, incorporated herein as if set forth fully at length, is adopted and shall be submitted to the voters of F.D. No.2 Manalapan Township at the next succeeding annual referendum scheduled for February 17, 2024.

Moved by: Kirkland

Seconded by: Hogan


Ayes: 4

Nays: 0

Absent: 1

Abstain: 0

Certified to be a true copy of a resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Twp. on the 5th day of February, 2024.

 Clerk
Joseph Spevak

Board of Fire Commissioners District # 2

Manalapan Twp.

P.O. Box 54

Tennent , N.J. 07763

Richard Hogan / Chairman

February 26 , 2024

Regarding the voting of the Budget & Election on Feb. 17 ,2024 . The results were: 36 people signed in & voted at the firehouse for approval of the Budget . Also , Timothy Kirkland and Joseph Spevak were running for two positions with a 3 year term of office.

Mail in Ballots were available from Monmouth County Elections.

Budget Voting 2024

<u>Walk in @ Firehouse</u>	<u>FIRST Mail In & Late Mail In</u>	<u>Total</u>
YES Votes = 34	57	91
NO Votes = 2	124	126

Results of Election

Timothy Kirkland 32 votes @ Firehouse& 142 votes Mail = 174 votes

Joseph Spevak 29 votes “ ” & 147 votes Mail = 176 votes

(1} Walk In as a write in for R.P. (1)

(5) Mailers sent in = Drajor (2), Folik (1), Romano (2), Budyszewik (2)

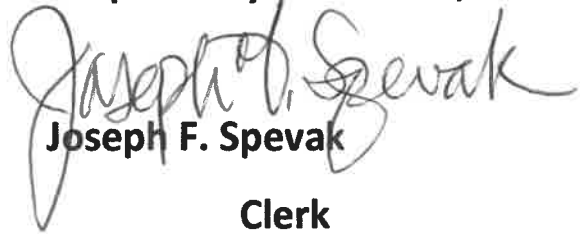
Joe Spevak (1)

No Provisional votes at all.

2024 Budget was defeated 126 NO to 91 YES

Timothy Kirkland and Joseph Spevak were both re-appointed to a 3 year term each.

Respectfully submitted,


Joseph F. Spevak
Clerk

2024 Fire District Budget Election Results Certification (FEBRUARY BOARD OF COMMISSIONER ELECTIONS)

Please include a copy of the Fire District Election Ballot.

Municipality:	MANALAPAN	Fire District #:	2
County:	MONMOUTH		

2024 ADOPTED BUDGET	
Amount to be Raised by Taxation	\$ 1,560,868.00
Tax Rate Per Hundred	\$ 0.041
Total Yes Votes	# 91
Total No Votes	# 126

OTHER REFERENDUM QUESTIONS

	Levy Cap Referendum (N.J.S.A. 40A:45-45.1 et seq.)	Release of Restricted Fund Balance	Initial LOSAP (N.J.S.A. 40A:14-183 et seq.)	CAPITAL PROJECTS* (N.J.S.A. 40A:14-85)	
				Capital #1 Description of Project:	Capital #2 Description of Project:
Amount	\$	\$	\$	\$	\$
Total Votes	#	#	#	#	#
Total "Yes" Votes	#	#	#	#	#
Total "No" Votes	#	#	#	#	#
% of Yes Votes	%	%	%	%	%

*add additional columns as necessary

It is hereby certified that the above information complies with the requirements of law:

Signed Certification:	Joseph F. Spevak	Date:	2/17/24
Printed Name:	JOSEPH F. SPEVAK		
Title:	CLERK		
Telephone:	732-620-0573	Fax:	732-462-2523
E-mail:	JOES61946@VERIZON.NET		

FW: [EXTERNAL] RE: 9899918 - Billing Reference Number: MC-24-09 - Public Hearing Notice - Fire District No. 2 Defeated Budget

From: Rick Hogan (rhogan@twp.manalapan.nj.us)

To: jyoussof@aol.com; kirkland@mtfcboard.com; joes61946@verizon.net; cflannery57@gmail.com; rprimiano263@gmail.com; rpetrics@withum.com; bookkeeper@mtfcboard.com

Cc: jmarini@twp.manalapan.nj.us

Date: Wednesday, February 28, 2024 at 08:15 AM EST

Good morning,

Attached please find the legal notice advertising for our meeting with the township committee on March 13th.

Rick

From: Gannett Legals Public Notices 2 <ganlegpubnotices2@gannett.com>

Sent: Tuesday, February 27, 2024 6:45 PM

To: Shari Rose <srose@twp.manalapan.nj.us>

Cc: Tara Lovrich <TLovrich@twp.manalapan.nj.us>; Roger J. McLaughlin <rmclaughlin@wall-lawyers.com>; Rick Hogan <RHogan@twp.manalapan.nj.us>; Carmen Sevilla <CSevilla@twp.manalapan.nj.us>; Samantha Scala <sscala@twp.manalapan.nj.us>; Sherin Hermina <SHermina@twp.manalapan.nj.us>

Subject: [EXTERNAL] RE: 9899918 - Billing Reference Number: MC-24-09 - Public Hearing Notice - Fire District No. 2 Defeated Budget

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Shari,

Please find your order confirmation and proof of ad attached.

Your ad is set to run in Asbury Park Press/ Govt Public Notices for 1x on 3/6/24 for \$54.36.

The order cost is \$54.36 which includes an affidavit, that will be mailed to you 7-10 business after the last day of the ad printing. Please reply by 9 am Monday, March 4 with any changes.

All orders are subject to a 3.99% service fee if paid with a credit card. As an incentive for customers, we provide a discount off the order cost equal to the 3.99% service fee if you pay with ACH. Pay by ACH and Save!

Final Order cost provided at time of payment and via a receipt.

Your notice is scheduled to run per your request and will publish unless you reply to this email requesting changes or to cancel.

In the future, if you would like to utilize our online self-serve ad portal to place your legal notices, please visit your local publication's online classifieds legal section. There, you can conveniently submit and immediately preview your notices anytime, 24/7.

Thanks,

*NOTE: We are not legally trained, and it is your responsibility to make sure your AD meets the requirements of your State/Court which includes wording and publication times. Please verify all information is there and that it is correct. If your ad is not complaint with applicable law and needs to be re-published you will be responsible for all additional fees incurred.

Susie Hull
Public Notice Representative



Office: 833-790-0905

** Please always include Acct # & Name of Publication requested*

*To sign up for the convenience of having your invoice **emailed** to you, contact abgspecial@gannett.com. Once enrolled, you can also enjoy the convenience of making online payments!*

From: Shari Rose <srose@twp.manalapan.nj.us>

Sent: Tuesday, February 27, 2024 2:57 PM

To: LEGALS, APP <ALEGALS@gannett.com>

Cc: Tara Lovrich <TLovrich@twp.manalapan.nj.us>; Roger J. McLaughlin <rmclaughlin@wall-lawyers.com>; Rick Hogan <RHogan@twp.manalapan.nj.us>; Carmen Sevilla <CSevilla@twp.manalapan.nj.us>; Samantha Scala <sscala@twp.manalapan.nj.us>; Sherin Hermina <SHermina@twp.manalapan.nj.us>

Subject: 9899918 - Billing Reference Number: MC-24-09 - Public Hearing Notice - Fire District No. 2 Defeated Budget

ACCT # ABS009457

Good Afternoon:

Attached please find one (1) Legal Advertisement in relation to Reference Number listed above.

I would like this advertised as a legal notice in the Wednesday, March 6, 2024 edition of the Press.

Please provide an affidavit of publication.

PLEASE SEND PROOF PRIOR TO PUBLICATION

Shari Rose, RMC

Municipal Clerk

Manalapan Township

120 Route 522 & Taylors Mills Road

Manalapan, New Jersey 07726

Tel No.: (732)446-8314

Email: srose@mtnj.org

Fax: (732)446-5796



MC-24-09, Fire District No.2 Defeated Budget_9899918.pdf
982.5kB



OFFICIAL MAIL-IN BALLOT

Township of

Fire Election
Saturday, February 17, 2024
County of Monmouth, New Jersey

Instructions to the Voter

1. Use only black or blue ink pen to mark your ballot.
2. To vote for any candidate whose name is printed on this ballot, fill in the oval to the right of the candidate's name (from this ○, to this ●). Do not vote for more than the number of candidates to be elected to each office.
3. To vote for a person whose name is not printed on this ballot, write the person's name on the blank line(s) (marked "Write-In") across from the proper title of office and fill in the oval to the right of the name (from this ○, to this ●).
4. To vote in favor of a Question, fill in the oval to the right of the word "YES." To vote against it, fill in the oval to the right of the word "NO."
5. Do not mark this ballot in any manner other than provided for and **do not erase**. If you spoil your ballot, request a new one from the County Clerk by calling 732-431-7790. If you mark your ballot in such a way that your intent is unclear, or if you vote for more than the number to be elected to an office, your vote for that office will not be counted.

TO PROTECT YOUR VOTE: IT IS AGAINST THE LAW FOR ANYONE EXCEPT YOU, THE VOTER, TO MARK OR INSPECT THIS BALLOT. However, a family member may assist you in doing so.

Office Title	Nomination by Petition	Personal Choice
Board of Fire Commissioners 3 Year Term Vote for Two	Joseph SPEVAK	<input type="radio"/>
	Timothy KIRKLAND	<input type="radio"/>
	<input type="radio"/>	Write-In _____ <input type="radio"/>
	<input type="radio"/>	Write-In _____ <input type="radio"/>

Budg

Shall the Board of District No.2 Manala to raise and expend year 2024 with \$1,5 raised by taxation?

VOID

11 12 21 40 41 42 45 54

①

**CERTIFICATION OF MEMBER(S) OF THE BOARD OF FIRE COMMISSIONERS
OFFICES TO BE FILLED**

TO BE FILED WITH THE COUNTY CLERK BY JANUARY 22, 2024

I, JOSEPH SPEVAK JR., SECRETARY/CLERK, of Fire District No. 2 of MANALAPAN TWP., in the County of Monmouth, do hereby certify under my hand of office that at the Annual February Fire Election to be held on the seventeenth day of February, two thousand and twenty four, the following Fire Commissioner offices are to be filled and the number of persons to be voted for each office is:

- 2 For Member(s) of the Board of Fire Commissioners 3 Year Term
- For Member(s) of the Board of Fire Commissioners 2 Year Unexpired Term
- For Member(s) of the Board of Fire Commissioners 1 Year Unexpired Term

Public Question(s)

Other than the budget proposal question, will you have a public question to be voted upon?

Yes No If yes, how many?

(*if the text of any question is available, please provide it with this form in Word format.)

Voting Machines

Will your voters be voting on the touch screen voting machine on February 17? Yes No

(*please be advised YOU MUST notify the Superintendent of Elections Office directly if you are requesting the use of the touch screen voting machine)

IF YOU ARE NOT using voting machines, how many paper ballots will you need printed for election day?



IN WITNESS WHEREOF, I have hereunto set my hand this 6th day of January, two thousand and twenty-three

Joseph D. Spevak
Secretary/Clerk Signature

cell # 732-620-0573

fax'd 1/16/24
M.C. Clerk

**TOWNSHIP OF MANALAPAN FIRE DISTRICT NO. 2
MANALAPAN, NJ**

RESOLUTION 2024-01

RESOLUTION TO AMEND THE 2024 BUDGET
PURSUANT TO N.J.S.A. 40A:14-78.3
FISCAL YEAR: JANUARY 1, 2024 TO DECEMBER 31, 2024

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2024 and ending on December 31, 2024 was introduced on the 6th day of December, 2023; and

WHEREAS, a public hearing on the 2024 Fire District Budget has been held on January 18th 2024 as publicly advertised; and

WHEREAS, the board desires to amend certain line items in the 2024 Budget.

NOW, THEREFORE BE IT RESOLVED by the board of Fire Commissioners of the Manalapan Township Fire District No. 2 that the following amendments to the introduced 2024 Fire District Budget be made:

ANTICIPATED REVENUES

	<u>From</u>	<u>To</u>
<u>Page F-3 & F-5 :</u>		
Operating Appropriations To Capital Appropriations		
Operating Appropriations	160,000.00	
Capital Appropriations		160,000.00
Totals	160,000.00	160,000.00
2 Chiefs Vehicles		

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be uploaded in FAST for the Director of the Division of Local Government Services for the certification of the 2024 Fire District Budget as so amended.

I, Joseph Spevak, Secretary of the Board of Fire Commissioners, Manalapan Township Fire District No. 2, New Jersey, do hereby certify that this is a true copy of the resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 18, 2024.

Joseph Spevak
Joseph Spevak, Secretary **CLERK**

5 Aye 0 Nay

Motion Spevak
2nd by Kirkland

Governing Body Recorded Vote:

- Board Member**
Richard Hogan
Dorothy Kirkland
Joseph Spevak
Richard Primiano
Carolyn Flannery

Re: Special election notice posting

I Carol Flannery, Vice Chairwoman, Board of Fire Commissioners District #2, Manalapan Township did post a special election notice at each of the following locations in Fire District #2 of Manalapan Township

1. 5 Sweetmans Lane, Manalapan Township Fire Company #1 headquarters
2. Battlefield State Park, 20 Route 33
3. Knob Hill Club House, 1 Shinnecock Drive,
4. Meadow Creek Club House, 301 Village Road
5. Manalapan Township Community Center, 114 Route 33

All notices were posted on Friday January 12, 2024 a copy of the notice is attached to this affidavit.

Carol Flannery, Vice Chair Board of Fire Commissioners, Dist. #2 Manalapan Township

Carol Flannery
1/12/24

NOTICE OF SPECIAL MEETING
MANALAPAN TOWNSHIP FIRE DISTRICT #2

TAKE NOTICE:

The Board of Fire Commissioners Fire District #2 MANALAPAN TOWNSHIP will conduct A SPECIAL MEETING requesting voter approval to purchase TWO (2) NEW FIRE CHIEF'S COMMAND VEHICLES ., costing One Hundred sixty thousand dollars (\$160,000.00) . The Special Meeting will be held on January 23 , 2024 , at the Manalapan Township Fire Co. #1 Firehouse 5 Sweetman's Lane , Manalapan , N.J. 07726. The Meeting will convene at 6:00pm & end at 9:00pm.

A copy of the Resolution scheduling this Special Meeting is available to persons requesting same during the week preceding the Special Meeting and may be reviewed during regular business hours. Monday through Friday 9:00 am to 5:00 pm at the Board Offices located At the above specified address . **TAKE FURTHER NOTICE.** All registered voters residing in Fire District #2 Manalapan may participate in this Special Meeting.

RICHARD W. HOGAN

F.D. #2 Manalapan Township


LocaliQ
 New York/New Jersey
GANNETT

Agency:
 Peter Hall
 Manalapan Twp Fire #2
 Po Box 54
 Tennent NJ 07763-0054
 Acct: 1123518

Client:
 Peter Hall
 Manalapan Twp Fire #2
 Po Box 54
 Tennent NJ 07763-0054
 Acct: 1123518

This is not an invoice

Order #	Advertisement / Description	Columns x Inches x Insertions	Rate per Inches	Cost
9785777		3 x 10.00 x 1	\$5.25	\$192.50
		Net Total Due:		\$192.50

PO #: _____

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS ORDER CONFIRMATION IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:


APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O.# _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS ORDER CONFIRMATION IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 01/31/2024

Signature: 

Federal ID #: 061032273
 Official Position: Clerk

Kindly return a copy of this order confirmation with your payment so that we can assure you proper credit.

Asbury Park Press
 Gannett New York-New Jersey LocaliQ
 PO Box 6312102, Cincinnati, OH 45263-1202

AFFIDAVIT OF PUBLICATION

Order Number : 9785777

STATE OF WISCONSIN
Brown County

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

01/31/2024

K. Allen

Legal Clerk

Denise Roberts

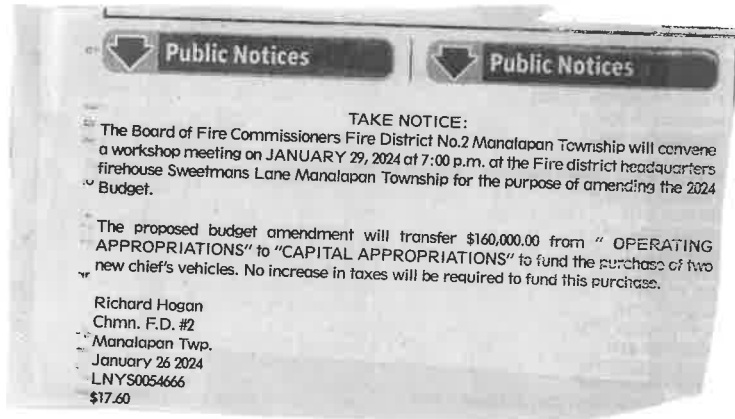
Notary Public State of Wisconsin County of Brown

4-6-27

My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

APP of 1/26/24



WORKSHOP mtg. of 1/29/24 CANCELED
TO BE HELD ON FEB. 5, 2024

**FIRE DISTRICT SPECIAL MEETING
(N.J.S.A. 40A:14-84)
RESULTS CERTIFICATION**

Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with this form upon submission.

Municipality:	MANALAPAN	District #:	2
County:	MONMOUTH		
Annual Election Held:	(check one) <input checked="" type="checkbox"/> third Saturday in February _____ November General		

**SPECIAL MEETING
CAPITAL EXPENDITURES SUBJECT TO VOTER APPROVAL**

	CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project:	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$ 160,000.00	\$	\$
Total Votes	# 21	#	#
Total "Yes" Votes	# 21	#	#
Total "No" Votes	# 0	#	#
% of Yes Votes*	%	%	%
Total Abstaining or Absent**	#	#	#

* Percentage of "Yes" Votes = Total Number of "Yes" Votes ÷ Total Number of Votes Cast

**Only applies to fire districts within November Fire Commissioner Elections

It is hereby certified that this special meeting was conducted in compliance with the provisions of N.J.S.A. 40A:14-84:

Signature:	Joseph F. Spevak	Date:	1/23/24
Printed Name:	JOSEPH F. SPEVAK		
Title:	CLERK		
Telephone:	732-620-0573	Fax:	732-462-2523
E-mail:	JOES61946@VERIZON.NET		

Purchase of (2) TWO FIRE chiefs COMMAND VEHICLE
for \$160,000.00
Paid from accumulated Capital Reserve Fund